

Your Catering

Functions

t + 61 2 4348 4257 f + 61 2 4348 4255

e catering@yourimbah.com.au

w www.yourimbah.com.au (online booking available)

a 10 Chittaway Road, Ourimbah NSW 2258



Function Order Form

Attention : Food and Beverage Services Manager, Yourimbah

ORDERS MUST BE RECEIVED TWO (2) BUSINESS DAYS PRIOR TO THE FUNCTION DATE. NEW ORDERS OR CHANGES TO EXISTING ORDERS MAY NOT BE ACCEPTED AFTER THIS DATE.

Customer

Organisation.....
Billing Address.....
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Contact Name.....
Position.....
Telephone.....

Function

UoN or HIT Purchase Order Number.....
Function Date.....
Function Time.....
Type of Function (breakfast, morning tea, lunch).....
.....
Number Attending (min. 10)

Location

Yourimbah Bar Cafeteria

Other Campus locations Email Room bookings on cc-room-bookings@newcastle.edu.au for other locations

Please specify other location.....

Table bookings & room set up need to be organised through Facilities Management 02 4348 4665.

Yourimbah takes no responsibility for food which is taken from the function site or consumed 2 hours after delivery.

Details of Function

Please provide as much detail as possible eg catering requirements, special dietary needs, times etc.

Please ensure full details of food allergies or intolerances are detailed.

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I agree to be bound by the Yourimbah Function Booking Terms and Conditions

Name.....

Signature.....Date.....

Free delivery to approved venues on campus for a minimum of 10 people. A 15% surcharge will apply to all weekend orders. No equipment should be removed from the function site without prior approval of Yourimbah Management.