

Central Coast Campus Union Limited
Minutes of Student Representative Committee Meeting
Tuesday 5 March 2018
Venue: IRC Room 8 – A2.27 (Library Building)

Committee in Attendance: Karen Dimmock (Chair), Michael Maas (Chief Executive Officer), Sue Wilson, Peter Marshall, Mohammad Mizanur Rahman, Keila Seaton.

Also in attendance: Claire-Adelie Collardeau

Secretary: Claire-Adelie Collardeau

The meeting opened at 12:00 pm.

1. Acknowledgement of Country

We proudly acknowledge that we are situated on Darkinjung Land and we give respect to Elders past and present as well as our promise to treat this land with respect.

2. Apologies

Jennifer Tomkins, Melissa McConnell

3. Leave of Absence

None

4. Declaration of Interests and Conflict of Interests

There were no Declarations

5. Notice of Additional Agenda Items

The Chair noted that additional agenda items should be advised before the meeting, unless it pertains to an urgent matter that had arisen on the day of the Student Representative Committee Meeting.

Additional Agenda Items were called for by the Chair and any noted for discussion have been placed under General Business.

6. Previous Minutes

The Minutes from the Student Representative Committee Meeting held on 31 October 2017 were presented.

Motion: *Moved SW Seconded PM That the Minutes of the Student Representative Committee Meeting held 31 October 2017 be adopted.*

The Motion on being Put to the Meeting was Carried.

7. Matters Arising

Outstanding action items from the last Student Representative Committee Meeting held 31 October 2017.

- 7.1 Action:** *CH to contact Infrastructure and Facilities Services, with a copy to the Ourimbah Health and Safety Committee to advise on accessibility to toilets for people with a disability and whether all doors comply with the relevant accessibility standard.*

In progress

- 7.2 Action:** *Yourimbah to engage and work with UON with its implementation of recommendations from the Australian Human Rights Commission report titled Change the Course: National Report on Sexual Assault and Sexual Harassment at Australian Universities – 2017 together with UON's other initiatives to provide support services and education programs to prevent sexual assault and sexual harassment and provide support for survivors in the UON community.*

In progress

- 7.3 Action:** *The SRC to contact KU Ourimbah Pre-school and Children's Centre and invite them to view the Parent Room and assist the SRC with some ideas to make the Parent Room more inviting – e.g. having drawings or paintings from KU on the walls (pin boards perhaps) – as well as advice on functionality and equipment.*

Completed

7.4 Action: *The SRC President to contact the UON Student Advisory Council Chair to advise their concern that students who identify as having a disability and/or as members of other equity groups are not properly represented on the UON Student Advisory Council; therefore, an appropriate student representative position on the UON Student Advisory Council should be created as soon as possible.*

In progress

8. Chair's Report

The Chair had nothing to report.

9. Correspondence

10. Items for Discussion

10.1 Accessibility of Toilets

The SRC discussed the progress of accessibility of toilets.

The SRC had further discussions before making a final decision. **Refer to Items for Decision.**

10.2 Change the Course: Sexual Assault and Sexual Harassment

The SRC discussed the progress of *Change the Course* initiatives from UON.

The SRC had further discussions before making a final decision. **Refer to Items for Decision.**

10.3IT Issues

The SRC discussed the progress of IT issues for students.

10.4 Parent Room

The SRC discussed the Parent Room.

The SRC had further discussions before making a final decision. **Refer to Items for Decision.**

11. Items for Decision

11.1Accessibility of Toilets

Michael Maas to contact IFS on this issue to see what progress has been made and awaiting to receive their formal response.

It is noted that this is a current Action Item in progress. There is no additional motion and/or action required at this stage.

11.2Change the Course: Sexual Assault and Sexual Harassment

Michael Maas to contact Stephanie Brookman about university crisis line to find out if it has gone live and what communications have been sent out to students.

It is noted that this is a current Action Item in progress. There is no additional motion and/or action required at this stage.

11.3IT Issues

SRC to contact Adam Bird to investigate new login issues on the UON website and what communication was sent out to students

11.4 Parent Room

The Parent Room official opening is to be rescheduled closer to mother's day. Furniture still needs to be installed. Yourimbah to follow up with Adam Masterson to find out when the furniture will be installed.

It is noted that this is a current Action Item in progress. There is no additional motion and/or action required at this stage.

12 General Business

Yourimbah to set up an A frame in the library the day before an SRC Meeting for students to see the time, date and location of the next meeting.

Recommendations for presentation to the next Directors' Meeting

There were no additional recommendations.

The SRC will continue to progress all outstanding Action Items as per the SRC Minutes.

13 Next Meeting Date and Time

To be held in Tuesday 27 March 2018 at 12:00 pm in IRC Room 8 – A2.27 (Library Building).

Meeting closed 12:xxxxxxxxxx35 pm Monday 5 March 2018

Claire-Adelie Collardeau, Secretary

Attachment 1: Minutes of SRC Meeting held 31 October 2017

Attachment 2: Chair's Report – No Report

Motions and Actions

Motion: Moved xx Seconded xx That the Minutes of the Student Representative Committee Meeting held 31 October 2017 be adopted.

The Motion on being Put to the Meeting was Carried.

Action: CH to contact Infrastructure and Facilities Services, with a copy to the Ourimbah Health and Safety Committee to advise on accessibility to toilets for people with a disability and whether all doors comply with the relevant accessibility standard.

Action: Yourimbah to engage and work with UON with its implementation of recommendations from the Australian Human Rights Commission report titled *Change the Course: National Report on Sexual Assault and Sexual Harassment at Australian Universities – 2017* together with UON's other initiatives to provide support services and education programs to prevent sexual assault and sexual harassment and provide support for survivors in the UON community.

Action: The SRC to contact KU Ourimbah Pre-school and Children's Centre and invite them to view the Parent Room and assist the SRC with some ideas to make the Parent Room more inviting – e.g. having drawings or paintings from KU on the walls (pin boards perhaps) – as well as advice on functionality and equipment.

Action: The SRC President to contact the UON Student Advisory Council Chair to advise their concern that students who identify as having a disability and/or as members of other equity groups are not properly represented on the UON Student Advisory Council; therefore, an appropriate student representative position on the UON Student Advisory Council should be created as soon as possible.