

## Summary of Actions

### Student Representative Council (SRC) Meeting

## Monday 5 March 2018

**Action:** CH to contact Infrastructure and Facilities Services, with a copy to the Ourimbah Health and Safety Committee to advise on accessibility to toilets for people with a disability and whether all doors comply with the relevant accessibility standard.

Resolved: 25<sup>th</sup> March 2017

Infrastructure and Facilities Services (IFS) responded to Catherine and said if there are any specific problems to identify those doors, however the doors complied with all relevant building codes and standards at the time of construction.

**Action:** *Yourimbah to engage and work with UON with its implementation of recommendations from the Australian Human Rights Commission report titled Change the Course: National Report on Sexual Assault and Sexual Harassment at Australian Universities – 2017 together with UON's other initiatives to provide support services and education programs to prevent sexual assault and sexual harassment and provide support for survivors in the UON community.*

IN PROGRESS

**Action:** The SRC to contact KU Ourimbah Pre-school and Children's Centre and invite them to view the Parent Room and assist the SRC with some ideas to make the Parent Room more inviting – e.g. having drawings or paintings from KU on the walls (pin boards perhaps) – as well as advice on functionality and equipment.

Resolved: 24<sup>th</sup> August 2017

KU Ourimbah Pre-School gladly accepted the invitation to view the parent room and developed some concepts to put in place to improve the space.

**Action:** The SRC (Chair) to contact the UON Student Advisory Council Chair to advise their concern that students who identify as having a disability and/or as members of other equity groups are not properly represented on the UON Student Advisory Council; therefore, an appropriate student representative position on the UON Student Advisory Council should be created as soon as possible.

Resolved: 3<sup>rd</sup> May 2018

The SRC Chair raised concerns at the Student Advisory Council (SAC) meeting on the 3<sup>rd</sup> of May 2018. The SRC Chair was informed by Professor Darrell Evans (Deputy Vice-Chancellor Academic) who chaired the meeting, that the SAC had decided at previous meetings last year, that nineteen representatives was sufficient representation. However, if the SRC wanted to take the matter further, the SRC Chair could do so at the next meeting to be held in June. The SRC Chair's intention is to pursue this matter further.

## Tuesday 27 March 2018

**Action:** Michael Maas to contact Adam Bird (Information Technology Services, University of Newcastle) to investigate new login issues on the UON website and what communication was sent out to students.

Resolved: 5<sup>th</sup> March 2018

Student Communications acknowledged these issues and will endeavour not to repeat the problem.

## Tuesday 1 May 2018

**Action:** That Yourimbah organise for the newly upgraded Parent Room be opened on the Global Day of Parents on 1 June 2018.

Resolved: 1<sup>st</sup> June 2018

The Parent Room upgrade was successfully opened on 1 June 2018 with the Yourimbah Acting President, Karen Dimmock, leading the opening in front of students, staff and KU Ourimbah Pre-School children.

**Action:** That Yourimbah contact Linda Cooper (Associate Director - Campus Coordination) to discuss train timetables, the frequency of train services and the difficulty experienced by students attending class with the current train timetables.

Resolved: 14<sup>th</sup> April 2018

Linda Cooper acknowledged these issues and encouraged the SRC Chair to ask the Dean, Central Coast to speak about this problem in his regional circles/committees.

**Action:** That Yourimbah contact Darrell Chapman (Project Manager – Infrastructure and Facilities Services) on water stations and their accessibility

around campus, noting in particular in the Library and including near the Central Coast Community College and the full circuit of the SSAF fitness track.

Resolved: 1<sup>st</sup> May 2018

Vanessa O'Neill (Student Experience and Events Manager) and Darrell Chapman (Project Manager- Infrastructure and Facilities Services) investigated this issue and inspected all the water stations on campus and came to the conclusion there were a sufficient amount in each of these areas.

**Action:** That Yourimbah contact Security to confirm availability of the shuttle bus service to students at any time and communicate this to students.

Resolved: 1<sup>st</sup> May 2018

Security confirmed the shuttle bus availability times with Yourimbah between the hours of 5pm-10pm every academic weekday. Security supplied Yourimbah with printed material to share amongst the campus community.

**Action:** That the SRC Chair contact the Dean, Central Coast and discuss the lack of consultation with students about the re-introduction of designated smoking areas on-campus and the University's apparent 'backflip' on its previous decision to have a smoke-free campus.

Resolved: 18<sup>th</sup> April 2018

The Dean, Central Coast also expressed his concern on the University's apparent backflip however, the Dean explained the apparent dangers of bush fires that could be caused if cigarette butts were not disposed of properly as well as the effects on the environment.

**Action:** That Yourimbah contact Darrell Chapman (Project Manager – Infrastructure and Facilities Services) and raise concerns about the lack of visibility of pedestrian crossings, lack of appropriate signage for pedestrian crossings, and the condition of the pedestrian and driving surfaces of the carparks.

Resolved: 30<sup>th</sup> April 2018

IFS have recognised these issues and have re-prioritised the issue for next year's budget.

## Tuesday 5 June 2018

**Action:** Michelle Campbell (Senior Manager, Student Support and Equity) is to sign off on Darrell Chapman's (Project Manager- Infrastructure and Facilities Services) email as completed.

Resolved: 18<sup>th</sup> July 2018

Michelle Campbell (Senior Manager, Student Support and Equity) responded saying signing off on these improvements or remediations to the facilities are not within her role and it is best to speak with IFS.

**Action:** That the SRC Chair will follow up with Kate Robinson (Project Manager, University of Newcastle) on the draft UON guidelines for student-staff interaction.

Resolved: 25<sup>th</sup> May

The SRC Chair exchanged emails with Kate Robinson (Project Manager, University of Newcastle) regarding the guidelines that were circulated concerning staff-student interaction. In the Chair's email to Kate Robinson the SRC Chair commented on the fact that the contact numbers for Ourimbah Campus Security and Campus Care were excluded from the guidelines. The SRC Chair also asked how these guidelines were to be circulated and if students were going to be made aware of them. Kate replied, informing The Chair that the contact numbers for Ourimbah Campus Security and Campus Care would be included, and that both staff and students would be advised of the guidelines.

**Action:** That the SRC Chair contact The Dean, Central Coast to discuss train timetables, the frequency of train services and the difficulty experienced by students attending class with the current train timetables.

Resolved: 25<sup>th</sup> May 2018

The SRC Chair wrote to Brok Glenn (Dean Central Coast) regarding the difficulties encountered by some students with train timetables and class times. Brok informed the SRC Chair that he and his colleagues are aware of the problems and hoped that students will comment on the issue with the surveys that are made available, which will inform the University of their concerns. The SRC Chair has since spoken to Brok and informed him that the SRC also considered his voice as being an important way to pass on our concerns to any of the committees at which he represents the students of the Ourimbah campus.

**Action:** That Yourimbah contact Darrell Chapman (Project Manager – Infrastructure and Facilities Services) on what the plan is for the installation of a water station at the CORA.

Resolved: 31<sup>st</sup> May 2018

Darrell Chapman (Project Manager- Infrastructure and Facilities Services) informed Yourimbah that the installation of a water station at the CORA is re-prioritised for 2019. For the time being however, Yourimbah are loaning out a key for the water tap at the CORA for students and staff to access water if needed.

**Action:** That the SRC Chair contact the Dean, Central Coast and raise concerns about the lack of visibility of pedestrian crossings, and the condition of the pedestrian and driving surfaces of the carparks

Resolved: 25<sup>th</sup> May 2018

The SRC Chair wrote to Brok Glenn (Dean Central Coast) regarding the state of the Ourimbah campus carparks. Brok, has informed The Chair that IFS have been made aware of potential risks, and that he will ask Megan McIlveen (Facilities Officer, Infrastructure and Facilities Services Resources Division) from IFS to provide a response.

**Action:** That Yourimbah will write to Trevor Gerdson (Director of Regional Campuses) about the inclusion of the capital expenditure of The Millery (Cafeteria and Café Bar) in the 2018 SSAF Survey.

Resolved: 5<sup>th</sup> June 2018

Yourimbah requested the inclusion of SSAF capital expenditure of the Millery to be included in the SSAF Survey

## Tuesday 7 August 2018

**Action:** That Yourimbah advertise the bus service available to students from the train station at Ourimbah to the University of Newcastle, Central Coast Campus.

Resolved: 15<sup>th</sup> August 2018

Yourimbah have placed all the relevant bus timetables for the Ourimbah Central Coast Campus outside of the Yourimbah office and on the Yourimbah website.

Tuesday 28 August 2018

**Action:** That Yourimbah and the SRC engages with the Central Coast Campus Community and relay the importance of supporting food and beverage services on campus.

In Progress